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United Nations South Africa Internship Opportunity | 2025-2027

Hiring organization
United Nations

Employment Type
Intern

Duration of employment
12-months

Industry
International Affairs

Job Location
Pretoria, South Africa, Pretoria, South Africa

Working Hours
09

Date posted
February 25, 2025

Valid through
February 25, 2026

Kick-Start Your Career with the United Nations

The United Nations Environment Programme (UNEP) in Pretoria, South Africa, is offering internship opportunities for motivated individuals eager to support environmental initiatives in the Southern African Development Community (SADC) region.

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Position: Programme Management Support Intern

Key Responsibilities:

- **Project Management Support:** Assist in coordinating and monitoring UNEP projects in the SADC region.
- **Event Organization:** Help plan meetings, workshops, webinars, and high-level forums, including World Environment Day (WED) activities.
- **Advocacy Campaigns:** Support environmental awareness, education, and sensitization initiatives across SADC member states.
- **Research & Report Writing:** Prepare concept notes, briefings, background materials, and event summaries.
- **Communication & Outreach:** Develop stories, social media content, and newsletters showcasing UNEP's work.
- **Administrative Support:** Assist with follow-up communications and documentation.
- **Other Duties:** Undertake additional tasks assigned by the Head of UNEP South Africa Office.

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Who Can Apply?

Applicants must meet one of the following academic criteria:

- Graduates: Must have completed a university degree and begin the internship within one year of graduation.
- Current Students (Graduate Level): Must be enrolled in a master's or equivalent programme.
- Final-Year Undergraduate Students: Must be in the final year of a bachelor's degree.

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No work experience required! However, candidates should demonstrate relevant skills, coursework, or training that align with UNEP's mission.

Why Join the UNEP Internship Programme?

- Gain hands-on experience in global environmental management.
- Work alongside international experts and UN professionals.

- Contribute to sustainable development and climate action in the SADC region.
- Enhance your research, communication, and project management skills.

How To Apply?
Prepare the following documents:

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- Updated CV
- Cover Letter explaining your interest in the internship
- Academic Transcripts & Certificates
- Submit your application

Apply now and take the first step towards an impactful career with the United Nations!