

<https://internforza.online/job/unisa-graduate-internship-opportunity/>

UNISA Graduate Internship Opportunity 2025-26 | Latest Application

About the Programme

The UNISA Graduate Internship Programme is designed to provide unemployed graduates with valuable work experience in their field of study. Interns will gain hands-on experience, develop industry-relevant skills, and receive mentorship while working in different colleges, departments, and directorates within UNISA.

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Internship Opportunities & Requirements

Internships are available in various departments, each with specific qualification requirements:

Finance: Revenue & Treasury Management (Florida, Sunnyside)
Diploma/Degree in Accounting or related field

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ICT: Multimedia Centre (Muckleneuk, Pretoria)
Diploma/Degree in Communications/Media Studies or related field

Finance: Expenditure Management (Muckleneuk, Pretoria)
Diploma/Degree in Financial Accounting

College of Science Engineering & Technology (Florida Campus)
Advanced Diploma in:

- Mechanical/Electrical Engineering
- Honours in Mechanical/Electronic Engineering

Library & Information Services (Muckleneuk, Pretoria)
Bachelor's Degree in:

- Archive & Records Management
- Information Science
- Marketing Management
- Communication Science

Regional Services (Western Cape) (Cape Town)
Bachelor of Arts Honours in Psychology

Leadership & Transformation (Muckleneuk, Pretoria)
Degree in:

- HR Management
- LLB
- Social Sciences
- Industrial & Organizational Psychology

Hiring organization
UNISA

Employment Type
Intern

Duration of employment
12-months

Industry
Higher Education

Job Location
South Africa, South Africa

Working Hours
09

Date posted
February 20, 2025

Valid through
February 20, 2026

- Supply Chain Management

Research, Innovation & Commercialization (Muckleneuk, Pretoria)

Degree/Honours in:

- Social Sciences
- Humanities
- Financial Management
- Financial Accounting

Gauteng Region (Johannesburg, Ekurhuleni, Sunnyside)

National Diploma/Degree in:

- Library & Information Science
- Public Relations
- Communication Science
- Finance
- Business Management
- Office Administration

Facilities Management (Muckleneuk, Pretoria)

Diploma in:

- Electro-Mechanical Engineering
- Electrical Engineering
- Mechanical Engineering
- Business Administration

UNISA PRESS & School of Business Leadership (Muckleneuk, Pretoria)

Diploma/Degree in:

- Marketing
- Public Relations
- Communication/Media
- Information Science

Skills & Competencies Required

- **Computer Literacy:** Microsoft Office 365 & internet skills
- **Strong Communication:** Verbal & written proficiency in English
- **Teamwork & Initiative:** Ability to work independently and under supervision
- **Problem-Solving & Time Management:** Ability to multitask and meet deadlines
- **Interpersonal Skills & Confidentiality:** Professional attitude and ethics

How To Apply?

Follow these steps to apply:

Prepare Your Application Documents

- Updated CV
- Certified copies of your ID and qualifications
- Reference number of the internship position you are applying for

Complete the Application Form

- Download and fill out the UNISA Internship Application Form (if applicable).

Submit Your Application

- Email your application to [insert official UNISA email or application portal link]
- Use the correct Reference Number in the subject line of your email.

Application Deadline

- Submit your application before deadline. Late applications will not be considered.

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Important Notes:

- Only South African citizens between 18-35 years old may apply.
- Applicants must be unemployed and have never participated in an internship before.
- Shortlisted candidates will be contacted for further assessment.