University of South Australia

https://internforza.online/job/unisa-graduate-internship-opportunity/

UNISA Graduate Internship Opportunity 2025-26 | Latest Application

Hiring organization
UNISA

Employment Type
Intern

Duration of employment
12-months

Industry
Higher Education

Job Location
South Africa, South Africa

Working Hours
09

Date posted
February 20, 2025

Valid through
February 20, 2026

About the Programme

The UNISA Graduate Internship Programme is designed to provide unemployed graduates with valuable work experience in their field of study. Interns will gain hands-on experience, develop industry-relevant skills, and receive mentorship while working in different colleges, departments, and directorates within UNISA.

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Internship Opportunities & Requirements

Internships are available in various departments, each with specific qualification requirements:

Finance: Revenue & Treasury Management (Florida, Sunnyside)
Diploma/Degree in Accounting or related field

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ICT: Multimedia Centre (Muckleneuk, Pretoria)
Diploma/Degree in Communications/Media Studies or related field

Finance: Expenditure Management (Muckleneuk, Pretoria)
Diploma/Degree in Financial Accounting

College of Science Engineering & Technology (Florida Campus)
Advanced Diploma in:

- Mechanical/Electrical Engineering
- Honours in Mechanical/Electronic Engineering

Library & Information Services (Muckleneuk, Pretoria)
Bachelor's Degree in:

- Archive & Records Management
- Information Science
- Marketing Management
- Communication Science

Regional Services (Western Cape) (Cape Town)
Bachelor of Arts Honours in Psychology

Leadership & Transformation (Muckleneuk, Pretoria)
Degree in:

- HR Management
- LLB
- Social Sciences
- Industrial & Organizational Psychology

- Supply Chain Management

Research, Innovation & Commercialization (Muckleneuk, Pretoria)
Degree/Honours in:

- Social Sciences
- Humanities
- Financial Management
- Financial Accounting

Gauteng Region (Johannesburg, Ekurhuleni, Sunnyside)
National Diploma/Degree in:

- Library & Information Science
- Public Relations
- Communication Science
- Finance
- Business Management
- Office Administration

Facilities Management (Muckleneuk, Pretoria)
Diploma in:

- Electro-Mechanical Engineering
- Electrical Engineering
- Mechanical Engineering
- Business Administration

UNISA PRESS & School of Business Leadership (Muckleneuk, Pretoria)
Diploma/Degree in:

- Marketing
- Public Relations
- Communication/Media
- Information Science

Skills & Competencies Required

- **Computer Literacy:** Microsoft Office 365 & internet skills
- **Strong Communication:** Verbal & written proficiency in English
- **Teamwork & Initiative:** Ability to work independently and under supervision
- **Problem-Solving & Time Management:** Ability to multitask and meet deadlines
- **Interpersonal Skills & Confidentiality:** Professional attitude and ethics

How To Apply?

Follow these steps to apply:

Prepare Your Application Documents

- Updated CV
- Certified copies of your ID and qualifications
- Reference number of the internship position you are applying for

Complete the Application Form

- Download and fill out the UNISA Internship Application Form (if applicable).

Submit Your Application

- Email your application to [insert official UNISA email or application portal link]
- Use the correct Reference Number in the subject line of your email.

Application Deadline

- Submit your application before deadline. Late applications will not be considered.

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Important Notes:

- Only South African citizens between 18-35 years old may apply.
- Applicants must be unemployed and have never participated in an internship before.
- Shortlisted candidates will be contacted for further assessment.