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UNDP South Africa Internship Programme 2025 | Latest Jobs

Hiring organization
United Nations Development Programme

Employment Type
Intern

Duration of employment
12-months

Industry
International Affairs

Job Location
Pretoria, South Africa, Pretoria, South Africa

Working Hours
09

Date posted
February 20, 2025

Valid through
February 20, 2026

Internship Programme

The United Nations Development Programme (UNDP) is recruiting interns to support the WBA Communication and Programme teams in advocacy, research, event coordination, social media management, and communication material development.

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Responsibilities

- Develop periodic analytics reports and strategies to enhance performance.
- Create high-impact social media content (infographics, GIFs, videos).
- Craft publicity materials, speeches, blogs, and marketing plans for knowledge dissemination.
- Monitor current events and identify engagement opportunities.
- Support programme activities, partner coordination, event management, and reporting.
- Research LGBTI inclusion and rights issues in priority African countries.
- Identify key stakeholders for engagement with UNDP WBA.
- Assist with knowledge building, data collection, and translation of publications.

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Requirements

Applicants must meet one of the following academic criteria:

- Recently graduated (must start the internship within one year of graduation).
- Final-year undergraduate student (Bachelor's degree or equivalent).
- Postgraduate student (Master's degree or higher).
- Postgraduate professional traineeship (as part of an academic program).

Skills & Competencies

- Understanding of LGBTI and key population issues in developing countries.
- Knowledge of strategic communication for social change.
- Ability to work across different communication platforms.
- Strong organizational, multi-tasking, and analytical skills.
- Excellent oral and written communication.
- Proactive, responsible, and detail-oriented.

This is a unique opportunity to gain hands-on experience in global development, advocacy, and strategic communication.

How To Apply?

To apply for the UNDP Communications and Programme Support Internship, follow these steps:

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- **Visit the UNDP Careers Page** – Go to the official UNDP job portal.
- **Search for Internship Positions** – Look for the "Communications and Programme Support Intern" listing.
- **Prepare Your Documents** – Ensure you have an updated CV, cover letter, and academic transcripts.
- **Submit Your Application Online** – Complete the application form and upload the required documents.
- **Monitor Your Email** – Shortlisted candidates will be contacted for further assessments or interviews.

For the latest updates, visit UNDP Careers.