

<https://internforza.online/job/drakenstein-municipality-south-africa-internship-programme/>

Drakenstein Municipality South Africa Internship Programme 2025

Job Description

Drakenstein Municipality is offering an internship program for unemployed graduates seeking practical work experience in the public sector. This 12-month internship provides young professionals with an opportunity to develop skills, gain hands-on training, and receive mentorship in a structured work environment.

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Interns will work across various municipal departments, contributing to community development projects and municipal services while gaining exposure to government operations.

Fields of Internship

Internships are available in the following fields:

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- Public Administration & Governance
- Finance & Accounting
- Human Resources & Labour Relations
- Civil Engineering & Infrastructure Development
- Information Technology & Data Management
- Town & Regional Planning
- Legal & Compliance Services
- Environmental Management & Waste Management
- Community Development & Social Services
- Marketing, Communications & Public Relations

Key Responsibilities

- Assist with administrative and operational tasks within the assigned department
- Conduct research, data collection, and report preparation
- Support the implementation of municipal projects and services
- Engage with citizens, stakeholders, and community representatives
- Participate in training programs, mentorship sessions, and workshops
- Ensure compliance with municipal policies and regulations

Requirements

- Must be a South African citizen
- Aged 18 – 35 years
- Must have completed a National Diploma, Degree, or Postgraduate

Hiring organization

Drakenstein Municipality

Employment Type

Intern

Duration of employment

12-months

Industry

Government Administration

Job Location

South Africa, South Africa

Working Hours

09

Date posted

March 18, 2025

Valid through

March 18, 2026

Qualification in a relevant field

- Strong communication, problem-solving, and teamwork skills
- Computer literacy (Microsoft Office and relevant software)
- No prior work experience required (internship or volunteer experience is a plus)

Benefits

- Monthly stipend provided
- Real-world work experience in municipal governance and service delivery
- Professional development and mentorship opportunities
- Potential for future employment within the public sector

How to Apply?

Prepare Your Application Documents

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- Updated CV
- Cover letter explaining your interest in the internship
- Certified copy of your South African ID
- Certified copies of academic qualifications

Submit Your Application

- **Online:** Apply via the Drakenstein Municipality Careers Portal
- **Email:** If applicable, send your application

Application Deadline

- Submit before Closing Date. Late applications may not be considered.

Selection Process

- Shortlisted candidates will be contacted for interviews.