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Dirco Internship 2025 | Jobs at Department of International Relations and Cooperation

Description

The Department of International Relations and Cooperation (DIRCO) is responsible for managing South Africa's foreign relations and diplomatic engagements. It plays a crucial role in shaping international policies, fostering diplomatic ties, and promoting South Africa's global interests.

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DIRCO offers an internship program designed to provide graduates with hands-on experience in diplomacy, international relations, and public administration. The program is an excellent opportunity for young professionals to gain insight into government operations and international affairs.

Key Responsibilities:

- Assist in research and policy analysis on international relations and foreign affairs.
- Support diplomatic and administrative functions within DIRCO.
- Draft reports, briefing documents, and correspondence.
- Participate in meetings, workshops, and training sessions.
- Assist in planning and coordinating international events and diplomatic engagements.
- Work on communication and public diplomacy projects.

Eligibility Criteria:

- Must be a South African citizen.
- A recent graduate with a degree in International Relations, Political Science, Public Administration, Law, Communications, or a related field.
- Strong analytical, research, and communication skills.
- Ability to work in a team and adapt to a dynamic work environment.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint).

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Duration & Stipend:

- The internship is typically a 12-month program.
- Interns may receive a stipend as per government regulations.

How to Apply:

Interested candidates should submit the following:

- A detailed CV.
- Certified copies of academic qualifications and ID.

Hiring organization

Department of International Relations and Cooperation

Employment Type

Intern

Duration of employment

12-months

Industry

Government

Job Location

Pretoria, Gauteng, South Africa, Pretoria, Gauteng, South Africa

Working Hours

09

Date posted

March 5, 2025

Valid through

05.03.2028

- A motivational letter explaining their interest in the internship.

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Applications should be sent to DIRCO's recruitment office via their official website or designated email.

For more information, visit [DIRCO's official website](#) or contact their HR department.