



<https://internforza.online/job/department-of-justice-and-constitutional-development/>

## Department of Justice and Constitutional Development Internship Programme | DOJ&CD

### About the Internship Programme

The Department of Justice and Constitutional Development (DOJ&CD) is offering an exciting Internship Programme aimed at providing graduates with valuable work experience in a dynamic government environment. The internship is designed to equip young professionals with the skills and knowledge needed to thrive in the legal and administrative sectors.

(adsbygoogle = window.adsbygoogle || []).push({});

### Programme Overview

- **Duration:** 12-24 months
- **Stipend:** A monthly stipend will be provided as per government regulations
- **Application Closing Date:** Varies per recruitment cycle

### Fields of Internship

Internships are available in various fields, including but not limited to:

(adsbygoogle = window.adsbygoogle || []).push({});

- Law and Legal Services (LLB, Paralegal, Criminal Justice)
- Public Administration & Management
- Finance, Accounting & Supply Chain Management
- Human Resources Management
- Information and Communication Technology (ICT)
- Communications, Marketing & Media Studies
- Social Work & Psychology
- Records & Archives Management

### Duties & Responsibilities

Interns will be assigned tasks relevant to their field of study, including:

- Providing administrative and legal support in various DOJ&CD offices
- Conducting research and assisting with case preparations
- Handling correspondence, filing, and document management
- Engaging in policy development and implementation
- Assisting in financial reporting and supply chain processes
- Supporting HR activities such as recruitment and training coordination
- Contributing to IT systems maintenance and data security efforts
- Participating in public outreach and communication campaigns

### Eligibility Criteria

To qualify for this internship, applicants must:

### Hiring organization

Department of Justice and Constitutional Development

### Employment Type

Intern

### Duration of employment

12-months

### Industry

Government Administration

### Job Location

South Africa, South Africa

### Working Hours

09

### Date posted

March 15, 2025

### Valid through

March 15, 2026

- Be South African citizens
- Have completed a National Diploma, Bachelor's Degree, or Postgraduate qualification in the relevant field
- Be between the ages of 18 and 35 years
- Have no prior permanent work experience
- Demonstrate strong communication, analytical, and problem-solving skills
- Be proactive and willing to learn in a professional setting

## How to Apply?

Interested candidates must submit:

```
(adsbygoogle = window.adsbygoogle || []).push({});
```

1. A comprehensive CV
2. Certified copies of qualifications (Degree/National Diploma)
3. Certified copy of their South African ID
4. Academic transcripts
5. Z83 application form (available on the Department's website or at government offices)

### Submission Method:

Applications should be sent via email, online application portal, or hand-delivered to the DOJ&CD offices, as per the advertisement details.

## Why Join the DOJ&CD Internship Programme?

- Gain hands-on experience in the justice and legal sector
- Enhance your career prospects in government and law-related fields
- Work alongside experienced professionals in a structured learning environment
- Receive mentorship and guidance to develop your professional skills

This is an excellent opportunity for graduates seeking to make a meaningful contribution to South Africa's justice system while developing their careers in the public sector.

### For More Information:

Visit the official DOJ&CD website at [www.justice.gov.za](http://www.justice.gov.za) or check the latest government internship advertisements.

Kickstart your career with the Department of Justice and Constitutional Development today!