

<https://internforza.online/job/department-of-home-affairs-internship-programme/>

## Department of Home Affairs Internship Programme | New Jobs

### Job Description

The Department of Home Affairs (DHA) is offering an internship program for unemployed graduates seeking valuable work experience in the public sector. This 12-month internship provides young professionals with practical training, mentorship, and exposure to government operations in various departments.

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Interns will gain hands-on experience by supporting key administrative and service delivery functions, contributing to the department's mission of managing identity, citizenship, and immigration services in South Africa.

### Fields of Internship

Internship opportunities are available in the following fields:

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- Public Administration & Governance
- Finance & Supply Chain Management
- Human Resources & Labour Relations
- Information Technology & Cybersecurity
- Legal Services & Compliance
- Customer Service & Office Administration
- Communications, Marketing & Public Relations
- Civic & Immigration Services
- Data Management & Records Keeping

### Key Responsibilities

- Assist with administrative tasks and document processing
- Support data management, filing, and record-keeping
- Provide customer service and assist with client inquiries
- Conduct research, policy analysis, and reporting
- Assist in the implementation of departmental projects and initiatives
- Learn and apply government regulations, policies, and procedures

### Requirements

- Must be a South African citizen
- Aged 18 – 35 years
- Must have completed a National Diploma, Degree, or Postgraduate Qualification in a relevant field
- Strong communication, problem-solving, and organizational skills
- Computer literacy (Microsoft Office and relevant software)
- No prior work experience required (internship or volunteer experience is a

### Hiring organization

Department of Home Affairs

### Employment Type

Intern

### Duration of employment

12-months

### Industry

Government Administration

### Job Location

Tshwane, Gauteng, South Africa,  
Tshwane, Gauteng, South Africa

### Working Hours

09

### Date posted

April 13, 2026

### Valid through

March 18, 2026

plus)

## **Benefits**

- Monthly stipend provided
- Practical experience in government operations
- Mentorship and professional development opportunities
- Exposure to public sector policies and service delivery
- Potential for future employment within government departments

## **How to Apply?**

### **Prepare Your Application Documents**

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- Updated CV
- Cover letter explaining your interest
- Certified copy of your South African ID
- Certified copies of academic qualifications

### **Submit Your Application**

- **Online:** Apply via the Department of Home Affairs Careers Portal
- **Email:** If applicable, send your application

### **Application Deadline**

- Submit before Closing Date. Late applications may not be considered.

Shortlisted candidates will be contacted for interviews.