



<https://internforza.online/job/bidvest-prestige-internships-programme/>

Bidvest Prestige Internships Programme | Jobs 2025

Programme Overview

The Bidvest Prestige Internship Programme is designed to provide graduates with workplace exposure in various business and operational areas, preparing them for long-term careers in facilities management, business operations, and corporate services. Interns will work alongside industry professionals to gain valuable insights into client service, operations, and business administration.

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Fields of Internship

Internships are available in the following disciplines:

Operations & Facilities Management

- Cleaning & Hygiene Services
- Facilities & Property Management
- Health & Safety Compliance
- Environmental Management

Business & Administrative Fields

- Office Administration & Support
- Finance & Accounting
- Human Resources (HR) & Industrial Relations
- Supply Chain & Procurement

Sales & Customer Service

- Client Relations & Account Management
- Sales & Business Development
- Marketing & Brand Management

Information Technology (IT) & Digital Fields

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- IT Support & Systems Administration
- Data Analytics & Reporting
- Digital Marketing & Social Media

Key Responsibilities

Interns will gain practical work experience through:

- Assisting in daily business operations and administrative tasks
- Supporting project coordination and client service initiatives

Hiring organization

Bidvest Prestige

Employment Type

Intern

Duration of employment

12-months

Industry

Facilities Services

Job Location

Johannesburg, Gauteng, South Africa, Johannesburg, Gauteng, South Africa

Working Hours

09

Date posted

March 12, 2025

Valid through

March 12, 2026

- Learning about facilities management, cleaning, and hygiene services
- Conducting data collection, reporting, and market research
- Engaging in team meetings, training sessions, and professional development workshops
- Preparing presentations, proposals, and operational documentation

Minimum Requirements

- South African citizenship
- A completed National Diploma, Bachelor's Degree, or equivalent qualification in a relevant field
- No prior full-time work experience (internship or volunteer experience allowed)
- Strong communication, teamwork, and problem-solving skills
- Proficiency in Microsoft Office (Word, Excel, PowerPoint)
- Passion for facilities management, business operations, and client service

Additional Information

- Priority is given to candidates from previously disadvantaged backgrounds and persons with disabilities.
- Internships are based at Bidvest Prestige's Johannesburg headquarters, with potential placements at client sites.
- Successful interns may be considered for full-time employment opportunities within the company.

How to Apply?

Applicants must submit:

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- A detailed CV
- Certified copies of qualifications and academic transcripts
- Certified copy of South African ID
- A motivational letter explaining career aspirations

Application Deadline:

Varies per intake. Visit the Bidvest Prestige Careers portal for updates.

For more details and applications, visit [Bidvest Prestige Careers](#) or follow their LinkedIn page for internship updates.