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Belgotex South Africa Graduate Internship Opportunity in 2025 | New Jobs

Internship Programme

Belgotex, Africa's leading carpet and artificial grass manufacturer, is offering an exciting Graduate Internship Programme for 2025. This internship is designed to enhance youth employability by providing practical work experience in various fields. If you are a passionate graduate eager to gain hands-on industry experience, this opportunity is for you!

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Available Internship Positions

- **Finance Graduate**

Responsibilities:
● Assist with unresolved claims and invoice follow-ups
● Liaise with customers on problem accounts
● Reconcile internal accounts and perform administrative tasks

- **Requirements:**
  Bachelor of Commerce Degree / Diploma in Accounting or equivalent

- **Marketing Graduate**

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Responsibilities:
● Manage marketing briefs and coordinate photography requests
● Maintain and update the Media Library and promotional items
● Handle general website updates and document uploads

- **Requirements:**
  Completed Marketing or Public Relations Degree

- **Mechanical Engineering Graduate**

Responsibilities:
● Assist in mechanical design and product testing
● Measure the performance of mechanical components
● Use CAD/modelling software for engineering designs

- **Requirements:**
  Degree/Diploma/BTech in Mechanical Engineering

- **Electrical Engineering Graduate**

Responsibilities:
● Identify and understand electrical components

Hiring organization
Belgotex

Employment Type
Intern

Duration of employment
12-months

Industry
Textile Manufacturing

Job Location
Pietermaritzburg, South Africa, Pietermaritzburg, South Africa

Working Hours
09

Date posted
February 22, 2025

Valid through
February 22, 2026

- Perform testing and troubleshooting of electrical systems
- Work with artisans on electrical department operations

  - **Requirements:**
    Degree/Diploma/BTech in Electrical Engineering

  - **Procurement Graduate**

Responsibilities:
- Data capturing and procurement assistance
- Assist with supplier communications and sample requests
- Track and control the timeous delivery of goods

  - **Requirements:**
    Bachelor's degree in Supply Chain Management or related field

  - **IT Graduate**

Responsibilities:
- Provide IT Helpdesk support and troubleshoot issues
- Assist in Windows, desktop, and infrastructure support
- Manage end-point devices (Laptops, mobile devices, desktops)

  - **Requirements:**
    Bachelor's degree in Computer Science, IT, Software Development, or Networking

  - **Inbound Logistics Graduate**

Responsibilities:
- Support logistics, stock control, and warehouse planning
- Extract and analyze data for performance insights
- Assist in order processing and customer communication

  - **Requirements:**
    Bachelor's Degree in Logistics or Supply Chain Management

  - **Outbound Graduate**

Responsibilities:
- Assist with warehouse planning and risk performance analysis
- Provide administrative support and process orders
- Communicate with internal and external stakeholders

  - **Requirements:**
    Bachelor's Degree in Logistics or Supply Chain Management

Skills and Competencies
- Strong communication and interpersonal skills
- Ability to take initiative and make decisions
- Curious mindset with a passion for continuous learning
- Good organizational and problem-solving skills

Why Join Belgotex?
- Gain hands-on experience in a leading manufacturing company
- Work with industry professionals in various departments
- Develop key skills that boost employability

How To Apply?

To apply for the Belgotex Graduate Internship Programme, follow these steps:

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- Choose your preferred internship from the list below.
- Click on the relevant application link to apply.
- Complete the online application form and submit all required documents.

Application Links:

- **Finance Graduate:** [Apply Here](#)
- **Marketing Graduate:** [Apply Here](#)
- **Mechanical Engineering Graduate:** [Apply Here](#)
- **Electrical Engineering Graduate:** [Apply Here](#)
- **Procurement Graduate:** [Apply Here](#)
- **IT Graduate:** [Apply Here](#)
- **Inbound Logistics Graduate:** [Apply Here](#)
- **Outbound Graduate:** [Apply Here](#)